Course/Instructor_____ Fully Online_____ Partially Online _____

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CATEGORY	4	3	2	1	Comments
Course Information	Course Information contains a syllabus, a grading policy, a document about "netiquette" and other course information such as grading rubrics.	Course Information contains syllabus, a grading policy, a document about "netiquette"	Course Information contains a syllabus and a grading policy.	Little to no course information provided.	
Faculty Information	Faculty information contains a profile, a photo, contact information, and link to website or skype/wimba contact info (if available).	Faculty Information contains a profile, a photo, and contact information.	Faculty Information contains a profile and contact information	Little to no faculty information.	
Instructional Design	Course navigation is intuitive. Material is chunked into modules or units that follow a predictable pattern	Material is chunked into units, but it is not clear what needs to be done when.	Course contains design flaws that do not enhance the experience.	The overall design hampers the learners experience.	
Learner Engagement	Learning activities provide multiple opportunities for reflection and critical thinking expressed in interactions with content, peers, instructor and external examples are flexible and adaptable by the instructor.	Some strong use of learner centered interactions with peers and instructor are present.	Weak opportunities for learner centered interactions.	No use of social interaction in learning activities or assessments.	
Assessments and Learning Objectives	Assessments are varied and well spaced. Assessments use multiple learning styles and provides immediate feedback. The assessments reflect mastery of learning objectives.	Assessments provide varied strategies, sufficient feedback and are tied to learning objectives.	Limited assessment options are provided. The assessments need supplementing to be effective.	Lacks sufficient assessments to measure progress towards learning objectives.	
Content and Resources: ppts, audio, video, written text, web links, images.	Course contains three or more of the items listed in content/resources or other types of content.	Course contains two of the items listed in content/resources or other types of content.	Course contains one of the items listed in content/resources or other types of content.	Course contains little or no original content.	
Tech Support	The course provides a complete set of learner support guidelines and orientation examples. External resources for successful online learning and teaching experience are also provided.	Essential learner support materials provide orientation and guidelines for interaction.	Support materials need supplementing.	Insufficient support materials for learning or teaching orientation and guidance on how to succeed in an online course environment.	