

CUNY Council of Chief Librarians
MINUTES

Dec. 14, 2020
10:00 AM – 12:00 PM

Carlos Aguelles (KBCC), Emma Antobam-Ntekudzai (LILAC), Amy Beth (ERAC), Roberta Brody (QC Library School), Jeffrey Delgado (LACUNY), Emily Drabinski (GC), Kathleen Dreyer (BMCC), Anne Fiddler (OER), Madeline Ford (HCC), Jeanne Galvin (QBCC), Raquel Gabriel (Law), Kristin Hart (QC), Njoki Kinyatti (York), Mary Mallery (BC), Michael Miller (BCC), Steven Ovadia (LAGCC), Polly Thistlewaite (OLS), Kenneth Schlesinger (Lehman), Judith Schwartz (MEC), Maura Smale (NYCCT), Amy Stempler (CSI), Larry Sullivan (JJ), Allie Verbovetskaya (OLS), Meg Wacha (OLS), Michael Waldman (Baruch) Clay Williams (Hunter),

I. Call to Order – Started at 10:03 am

Motion to add agenda item from Exec: -- standing item as New Business – Dean Search Motion made by Smale; seconded by Miller; Passed; unanimous

I. Approval of November minutes – 3 min.

November minutes moved by Schlesinger; Seconded by Miller; Unanimous approval

II. Moment of Silence – COVID19, respect for Black Lives Matter, and protest movements - 2 min.

III. Announcements – 5 min.

Law Library (Gabriel) made announcement of Law Library open limited hours due to exams. No students coming in.

- Queens College (Hart) is open M-F through end of this week; 15 – 20 students each day last week.

- Question: How are you managing returns? Answer: Sitting in return bin for a few days; then checked in and stacked. No CLICS are done

IV. Ongoing business

- 1) CCL Goals for FY21 (Updates) (20 min.)
 - (i) Coordinated Re-opening of Libs. – Smale

- Coordinated Reopening – See Google Docs

- Remember to put your information in regarding staffing and what else is addressed by spreadsheet.
- Miller: Some faculty inquires regarding when collections will become available, 2 recent COVID cases reported.
- Dominguez: Supposed to return for test run on January 4 as faculty want physical access, and trying to stay in OL project, so will encourage faculty to use electronic version if they can. Whether or not being open will depend on the COVID numbers.
- Galvin: Only nursing/therapy and public safety on campus. Interlibrary loan/Access staff worried about books all over the place throughout the year.
- Arguelles: 2 cases reported last week.
- Dreyer: Interlibrary loan on limited basis; going day by day with how classes might be in spring.
- Kinyatti: On occasion staff going in to check the bin for returned materials.
- Information generally shared in chat: Information regarding Interlibrary loans, how campuses are setting up checkout/returns. People saying no one using computer labs, only study labs.
- Question is to how are libraries being staffed – general consensus is mostly volunteers.
- Reminder for CCL that there is a spreadsheet for maintaining options for returning materials:

(ii) Self-Care: Work Safety & Chief's Info – Ovadia / Smale

- Doodle poll will go out soon for an open discussion of self-care for ourselves and our colleagues to be held in January.

(iii) Staffing (OLS & Indiv. Libs.) – Miller

- No report yet

(iv) Tech Fee Guidelines (Restore 10%) – Miller

- With no budget, don't feel like we should push it yet, until we see budget. In light of current circumstances, may wait until February or March to revisit issue.

- Discussion about what was cut from budgets at campuses. Several expressed concern regarding declining enrollments and fact students are unable to pay tuition under current circumstances. However, some campuses still turning in invoices that are getting paid. Comment that this might be yet another incentive for coordinated collection development.

(v) Coord. Colls. Mgt. – Mallery / Hart / Williams

- Committee has not yet been able to meet, but knows that the that ALMA Analytics group has had some meetings, so will look at that.

2) Personnel & Professional Development Committee – Schlesinger, Drabinski

i) Diversity & Inclusion Task Force – Drabinski - 5 min.

- Committee would like to plan Spring event that would address lack of diversity / other forms of diversity among Chief Librarians, and how to have more diverse senior leadership at CUNY Libraries.
- Comment that it could be useful if there was some product regarding the scope of issue by looking to see if there's something from Central with the data and information.
- Comment that there might need to be some shared analysis among the CCL on how to discuss race issues.
- Comment also that might want to review CCL libguide to see if anything helpful there.
- Comment that there might have been a white paper a few years ago discussing this? Smale said there was, and she'd look for it.

3) Office of Library Services Reports

i) Dean's Report – Thistlethwaite - 5 min.

- Thistlewaite's last meeting as Interim Dean, and thanked CCL for working with her. Last
- Report has list of open positions at OLS and what's available and potential plan for staffing. Wanted to share some transparency as to what was going on and to show that searches are underway.
- In last week, some movement to post Budget and Collections position; and verbal statement to post the metadata coordinator/cataloger position reporting to systems. Acknowledgement from Maruca that those are key positions. Also a move to reclassify a current OLS employee to recognize the work being done outside the scope

or original job classification, and in recognition of employee doing more work with ALMA reports and analytics.

- Question regarding the job descriptions. Budget and Collections position – just the BA required? Doesn't require MLS?
- Answer: Could be candidates in ScholCom or Open Journal publishing who don't have an MLS who might be good in the position. More heavily working with contracts and procurement and ScholCom to make us a more powerful engine of acquisitions.
- There were discussions regarding whether MLS or graduate degree preferred? Concerns? Can communicate to Maruca.
- Dean's Search is out. Question: Should we try to get an interim in the meantime, and could we get one if needed?
- Smale: Position posted Nov. 30; no second degree; pointed out again to Maruca. Smale told Central that with reviews starting Dec. 9, outside folks would assume there was an internal candidate. Job search extended, so review will not start until at least Dec. 31. Smale asked folks to circulate widely. Unsure why CUNY is not using a search firm for the position. Some have not seen the job advertised anywhere. Some expressed concern regarding the fact the position does not required the second degree.
- Question: Should we try to create questions for CCL candidates? Answer: Agreed it might be a good idea when we get to that point.

ii) Library Systems – Verbovetskaya – 5 min.

- Submitted report.
- Nancy Egan / Kevin Collins both retiring. Acknowledged how different things will be without them.

iii) OER – Fiddler – 5 min.

- Those who were expecting money from OER should be in receipt of letters and money today.

iv) Schol. Comm.: OpenLibrary, etc. – Wacha – 10 min.

- Looked at metrics around repository. In 2020 showed 50% increase in download vs. same time previous year. Submissions down 18% overall; then diverge when looking at content types.

- Reminder that anything created with OER money needs to be updated to Repository. Various success rate among campuses meeting that goal.
- Open Library (OL) links are in ALMA; fielding questions from Campus staff regarding links and initiative as a whole.
- 117 individuals attended Controlled Digital Lending (CDL) webinar. One takeaway: The work that everyone can do to support legal framework that will have an impact on the future of CDL. Statement available here regarding CDL:
<https://controldigitallending.org/statement>
- Currently talking to Internet Archive (IA) about what to do with content donated to IA.
- Report that lost part time position for department.

v) ERAC – Beth – 5 min.

- Report went out. Significant things in report, so please review.
- Egan made clear that for some databases, some are subscribed to by only a few campuses, which are separate from University wide subscriptions. However, when a campus has to pull out, there should be a discussion with Central regarding cancellation, so can try not to affect.
- Subcommittee of ERAC and Scholcom is working together.
- ACRL and IPEDS data collection starting up. CCL reminded that folks need to be appointed. Don't rely on memory that the deadlines have always been extended, there is a shorter timeline this time around. With other surveys, did backwards mapping, and urgent that everything gets done in January.
- Question: Has ACRL said explicitly they won't extend deadlines? Answer: What we see are differences in data/questions, with ACRL also communicating tight deadlines. Always tracking data from previous data – data from ALEPH, not ALMA; data that didn't migrate being handled from OLS. There will still be a libguide where you look up your campus data, and IPEDS and ACRL are still going to track each other.

4) Liaison Reports

i) GSLIS – Brody – 5 min.

- Report that there are 318 students this semester; 75 full time; already have 80 applicants for Spring; one faculty member is going on travia in spring; retiring in August.

- Question: Plans to fill that line? Answer: Yes, plans to do so after travia is done.
- Question: Is the current class diverse? Answer: Do not keep stats on the makeup of students, but interviews every one, and group is diverse.

ii) UFS Libraries & IT Committee – Miller – 5 min.

- Short meeting on Dec. 1. Guest from IT steering committee on UFS. Talked briefly regarding the Dean's Search and moved over to trying to get subcommittees set up.
- Comment that UFS IT/Library Committee is concerned regarding Dean's search. Could be body to help with it? But unsure if IT person is on Library Dean's search committee. Smale will look to see if there are folks who are also IT on the committee.

iii) SUNY share out / report – Earnest – 5 min.

- Absent / no report.

iv) LACUNY – Delgado – 5 min.

- Report submitted. Reminder to save the date for LACUNY Institute. Deadline for proposals January 29.
- LACUNY Dialogues Event invitation sent out regarding well being via remote environment. Date will be February 19.

v) LILAC – Antobam / Margolin – 5 min.

- Report shared. Working on creating Symposium in May involving issues of Critical pedagogy / critical race theory / whiteness in libraries / race and trauma in libraries.

V. New Business [No Exec. Session]

- 1) Scheduling Jan. 25 meeting – a poll
 - a) Decision to cancel January 25 meeting.
 - b) Decision to have informal meeting on January 11.

VI. Local News

- Question: Do you have to go to VRB for acquisitions search? Answer: Yes. Schwartz:
- Wacha: Gave a webinar around new faculty and scholarship tool in CUNY First.
- Comment that some have privacy issues with Turnitin as students can't even opt out.

- Drabsinski asked for new reviewers for book reviews for College & Research Libraries.

VII. Good and Welfare – 5 min.

- Executive Committee extended thank to Thistlewaite
- Various Chiefs mentioned tenure and promotion. Will keep a running list and announce them once all approved by BOT at end of current academic year.

CCL Meetings AY'20-'21: *Spring* 1/11 (informal), 2/8, 3/8, 4/12, 5/10

Adjourned 12:01 pm