

## **CUNY Council of Chief Librarians**

### **Minutes**

Sept. 14, 2020

10:00 AM – 12:00 PM (Via Zoom)

#### **Attending:**

Arthur Downing (Baruch), Mike Waldman (Baruch), Kathleen Dreyer (BMCC), Michael Miller (BCC), Mary Mallery (BC), Daisy Dominguez (CCNY), Amy Stempler (CSI), Amy Beth (ERAC), Emily Drabinski (GC), Roberta Brody (GSLIS), Madeline Ford (HCC), Clay Williams (Hunter), Larry Sullivan (JJ), Josephine Murphy (KBCC), Steven Ovadia (LGACC), Raquel Gabriel (Law), Kenneth Schlesinger (Lehman), Jeffrey Delgado (LACUNY), Judith Schwartz (MEC), Maura Smale (NYCCT), Ann Fiddler (OLS), Polly Thistlethwaite (OLS), Allie Verbovetskaya (OLS), Meg Wacha (OLS), Kristin Hart (QC), Jeanne Galvin (QBCC), Greta Earnest (SUNY/FIT), Njoki Kinyatti (York)

#### **Not in Attendance:**

Barbara Gray (Journalism)

- I. Call to Order – meeting began at 10:03
- II. Approval of Agenda – Approved with one abstention (Ovadia).
- III. Approval of August minutes – 3 min. – Approved unanimously.
- IV. Moment of Silence – Chief Librarian, Scott White, COVID-19, respect for Black Lives Matter, and protest movements - 2 min.
- V. Announcements – 5 min. – Thistlethwaite welcomed Steven Ovadia as LGACC Acting Chief. Clay Williams appointed as Interim Chair, Chief Librarian and director of operations at Hunter College. And Josephine Murphy announced that she will be retiring.
- VI. Ongoing business
  - 1) ALMA migration – Verbovetskaya, Ovadia, Thistlethwaite – 10 min. Verbovetskaya indicated the one-month mark after ALMA implementation. New committees need to start meeting; urged Chiefs to please get assignments completed. Accolades from Amy Beth, Judith Schwartz, and all.
  - 2) Task Force on Reopening of CUNY Libraries - Thistlethwaite, Dreyer, & All – 5 min. – Thistlethwaite reviewed Re-occupancy Plan of Libraries and drew attention to Level II aspects of libraries' re-opening activities. She also discussed the "Open Libraries" project and the ownership and circulation requirements thereof. Hart discussed planning services for scanning, pick-up, and space reservations. She also suggested prioritizing shared collections planning for the system. Verbovetskaya discussed process/service implications of stepping back into lending and "rules." Smale added that NYCCT is wanting people to stay away from her campus and that Spring '21 might also be online. Lehman doing scanning by appt. Brooklyn College to offer curbside pick-up starting at the end of September. Miller suggested "scenario planning" activities in advancing through the reopening phases.

Dominguez shared information re: institutional e-book pricing:

[https://library.ccnycuny.edu/ld.php?content\\_id=56491906](https://library.ccnycuny.edu/ld.php?content_id=56491906)

- 3) Personnel & Professional Development Committee – Schlesinger, Drabinski, Williams – 20 min.
  - i) Election / Secretary – Schlesinger – 10 min. – Schlesinger commented about Murphy’s service. Acknowledged Beth’s contributions. Drabinski will serve in place of Beth.
  - ii) Bylaws change – Miller – 5 min. – Miller reiterated text shared in agenda/meeting notifications. Allows for election to replace a Past Chair that is unable to serve.
  - iii) Diversity & Inclusion Task Force – Drabinski - 5 min. Drabinski is new Chair. She indicated more to come.
- 4) OLS/ Office of Library Services Reports
  - i) Dean’s Report – Thistlethwaite - 5 min. – Report shared electronically. Thistlethwaite brought attention to 50% increase in I.R. activity. Accolades to OLS team in this difficult time.
  - ii) Library Systems – Verbovetskaya – 5 min. - Report shared electronically. Brought attention to the OneSearch change that “requests” have been turned off on Aug. 18<sup>th</sup>. Some loans are not auto-renewing so must be addressed locally. 4 borrowing processes are active; Loan Receipt, Loan status, Return receipts notices and **??**. Active patrons get loans extended every day to 120 days. EZProxy workarounds being done for retirees and other classes not currently active in CUNYFirst. Local Access staff must communicate with OLS.
  - iii) OER – Fiddler - 2 min. – Official letters will come after CUNY BoT approves a budget. “Save the date” reminder about *Virtual Showcase* on Oct. 29/30<sup>th</sup>. Some adjunct hiring vis-à-vis the OER funds might be possible with supportive intervention from Fiddler.
  - iv) Schol. Comm. – Wacha - 3 min. - Key part of Open Libraries program will be maintaining the strict “loans:owns ratio” (1:1) and tracking it and reporting it to Internet Archive. OneSearch links to “Open Library” for loan term as operating for access on a campus-by-campus basis. Program will cease when a library goes back to in-person service. Program launch will be announced when ready to go. Drabinski shared a webinar link: <http://openlibraries.online/learn/>
  - v) ERAC – Beth– 3 min. – ERAC meeting at bi-weekly. ERAC still pushing on PressBooks licensing which is with CUNY General Council at present.
- 5) Liaison Reports
  - i) GSLIS – Brody - 3 min. – Ng is current GSLIS Chair. Applications up by a good percentage. Accepted 100 FT and 6 non-matric. candidates. There is an active faculty search for Childrens/Y.A. Services in Public Libraries. Graduates do interesting things remotely, employment-wise.
  - ii) UFS Libraries & IT Committee – Miller – 1 min. Reminded about UFS doc. for upcoming UFS meeting.
  - iii) SUNY– Earnest – 3 min. – Chancellor Malatras appointed. He responded to Oneonta COVID surge with strong mandates related to contact tracing. Pick-up and scanning on demand in place at SUNY. It is working good at F.I.T. with the slow roll-out. Congrats to CUNY Libraries on ALMA roll-out.

- iv) LACUNY – Delgado – 2 min. – Haven’t yet met in full yet. Will be meeting for LACUNY Institute on Sept. 14.

VII. New Business [Exec. Session]

- 1) Secretary and other votes – All voting members – 5 mins. – Secretary election: Raquel Gabriel nominated and accepted. Move nomination to floor. Elected with one abstention. / Bylaws chg. vote (*See 3. ii. above*) – Passed unanimously. / Use of executive sessions when necessary. Motion passed unanimously.
- 2) Guttman Chief position and actions – All - 15 mins. – Smale discussed request from Maruca to send a Guttman representative (Dean Lavita McMath Turner). Chair rejected request as per bylaws. Hart asked about attendance pattern. Smale asked for Downing’s historical recollections of the Chief at GCC. (Ask Arthur for comment). Discussion continued: Does Guttman administration get a letter from the CCL? Coordinate with OLS/Dean and UFS Committee, PSC Library group, even ACRL CLS (as per Mallery) – Use document on appt. of Chiefs as attachment to any letter. Ovadia warns about 40% of “acting” Chiefs; we need to set the precedent. Letter must include need for GCC to have a Chief Librarian so as to not have work for supporting that CUNY location need to be absorbed by other locations. Murphy remembers initial Guttman appointment round where that administration seemingly did not want a Chief Librarian. Schlesinger spoke about GCC governance structure and proposing a “work-around.” C.Williams - library needs a library leader TOPIC(s) of a letter to include:?? – drafting group: Smale, Mallery, Ovadia, Schlesinger
- 3) Representation/participation in and organization of CCL forums - All - 15 min. – vote / passed. (*See VII, 1.) above*.)
- 4) CCL Goals for FY21: All - 15 min. – Topic introduced by Smale.
  - Letter re: Guttman.
  - Gabriel suggested: Survey of Chief Librarian current “fill” statuses and use to inform letter to urge Central to correct broad hiring situation.
  - Tech Fee letter to CUNY Budget Administrators.
  - Advocacy for OLS staffing re: Egan retirement/filling position.
  - QC/Hart Coordinating collection development. (perhaps tied to...)
  - UFS Budget brief to be used to leverage budget resources for online resources particularly during pandemic.

VIII. Good and Welfare - All: 3 minutes – Gabriel indicated that Law is open with very slow patron traffic. Lehman spoke of Lehman Pres. Support of Budget document

**CCL Meetings AY’20-’21: Fall 10/5, 11/9, 12/14 & Spring 1/25(?), 2/8, 3/8, 4/12, 5/10**