**Communication Journal**

In this course you will be required to write about your thoughts and experiences with public speaking and communication theory over the course of the semester. These short writing assignments, taken together, will make up your communication journal. There will be ten writing assignments over the course of the semester, each with a specific prompt and word count.

 Your journal entries should be written in a single document in a word processing program such as Word or Pages. Start every entry on a new page and write the entry number and date at the top of the first page of each entry. Your name should go in the document header. There is no need for a title page. Because each entry will have a specific word count I do not require a specific font type or size, however please choose something appropriate to an academic context such as 12 pt. Times New Roman.

The object of the communication journal is to give you a place to reflect about the experiences and ideas that you are encountering in this class. As such they will be graded with a focus on content rather than spelling or grammar. Nonetheless it is important that you turn in the best work that you are able. Always use spell check and read over your work before turning it in. If any entry is insufficiently legible I will ask that it be rewritten. Each entry will be graded according to the following rubric:

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| --- | --- |
| 5 | Addressed the prompt directly and fully and was of appropriate length |
| 3 | Failed to address the prompt fully or was not of sufficient length |
| 1 | Failed to address the prompt fully and was not of sufficient length |
| 0 | Was egregiously under the required length, did not address the prompt, or did not submit |

Journal entries will be collected twice during the semester. The first set of entries will be due before spring break on March 27. The second set of entries will be due on the final day of class, May 15. On both of these dates journals should be sent to me by email as a single document by the time the class period begins.