

CUNY Council of Chief Librarians

Meeting Minutes

September 13, 2021

10:00 AM – 12:00 PM

<https://us02web.zoom.us/j/88540740662?pwd=Z1F2NFBISjVwemgva0ZCaU44WUUrZz09>

Meeting ID: 885 4074 0662

Passcode: 290737

One tap mobile

+19292056099,,88540740662# US (New York)

Attending: Carlos Aguelles (KBCC), Amy Beth (ERAC), Roberta Brody (QC Library School), Nelson Santana (LACUNY), Emily Drabinski (GC), Kathleen Dreyer (BMCC), Ann Fiddler (OLS), Madeline Ford (HCC), Jeanne Galvin (QBCC), , Barbara Gray (Journalism), Kristin Hart (OLS), Marta Bladek (JJ), Sharell Walker (LILAC), Michael Miller (BCC), Steven Ovadia (LAGCC), Beth Posner (GC), Njoki Kenyatti (York), Kenneth Schlesinger (Lehman), Maura Smale (NYCCT), Amy Stempler (CSI), Judith Schwartz (MEC), Alevtina Verbovetskaya (OLS), Arthur Downing (Baruch), John Pell (Hunter), Simone Yearwood (QC), and Meagan Lacy (Guttman)

Excused: Daisy Dominguez (City), Greta Earnest (SUNY), Raquel Gabriel (Law), Mary Mallery (BC), and Meg Wacha (OLS)

Agenda

- I. Call to Order – 10:05am
- II. Approval of May 2021 minutes – 3 min. Approved
- III. Moment of Silence – COVID-19, Hurricane Ida, ongoing losses - 2 min
- IV. Announcements – Dreyer – 5 min.
 - a. Welcome new members from Guttman (Megan Lacey), and Hunter, (John Pell)
 - b. Proposed changes to OLS/Liaison reports going forward
- V. Ongoing business
 - a. CCL Goals for FY22 - 20 min.
 - i. Breakout groups (10 min): What do you think are the most crucial issues the CCL should tackle this year?
 - ii. General discussion (10 min): Share priorities that emerged from your group. We will finalize goals at the October CCL meeting.

- VI. Personnel & Professional Development Committee – Gray – 3min
 - i. Diversity & Inclusion Task Force – Smale - 3 min.
 - VII. Office of Library Services Reports
 - i. Dean’s Report – Hart - 3 min.
 - ii. Library Systems – Verbovetskaya – 3 min.
 - iii. OER – Fiddler - 3 min.
 - iv. Schol. Comm. – Wacha - 5 min.
 - v. ERAC – Beth– 3 min.
 - VIII. Liaison Reports
 - i. GSLIS – Brody - 3 min.
 - ii. UFS Libraries & IT Committee – Miller – 3 min.
 - iii. SUNY share out / report – Earnest – 3 min.
 - iv. LACUNY – Prince – 3 min.
 - v. LILAC – Walker – 3 min.
 - IX. New Business
 - a. VRB and promotions – Miller –10 min
 - b. BRESI for library collections – Schlesinger – 10 min
 - X. Good & Welfare – 10 min.
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4. Announcements:

a. We welcomed new members; Megan Lacey from Guttman, John Pell from Hunter, Nelson Santana representing LACUNY, and the new chairs of LILAC, Emma Antobam-Ntekudzi and Sharell Walker

b. Discussion regarding proposed changes to OLS/Liaison reports going forward

--Suggestion to submit reports a few days earlier in order to ask questions prior to our meeting and prepare responses.

--Preference for all reports to be in one document.

--Decision to send reports by end of business the Wednesday prior to our Monday meetings. Questions will be addressed at the meeting and anything salient to address.

5. Ongoing business

a. CCL Goals for FY22

i. Breakout groups to discuss what we think are the most crucial issues the CCL should tackle this year?

ii. General discussion and share-out from each group:

Breakout Room 1

>Job bank with job descriptions for positions across CUNY Libraries

>Address staffing concerns:

- Some libraries are at 70% part-time staffing and there are serious concerns for how to manage a more traditional Spring semester with majority in-person classes and increase service needs
- Remaining concerns with faculty/staff mixed population of non-vaccinated and vaccinated
- How to manage operations if/when fulltime faculty/staff will continue to have Remote Work Agreements in the Spring

Breakout Room 2

>CCDA grant should be a priority for collection development and we should incorporate OA and digital content into our collection development policy

>Address the loss of the 10% mandate for e-resources from STF

>Reimagining space

- If/when the Collection Development Initiative takes place, there will be substantial weeding and stack space will be freed up
- PSC should be involved in such conversations

Breakout Room 3

>Build on the relationship between CCL and the Fulfillment Committee

- how do we to empower them?

>Work to ensure that OLS and CCL goals align

- address CUNY-wide access to computers, Wi-Fi, printing, single sign on across campuses
- address the issue that in the co-op chat, librarians do have access to e-resources across campuses to help students

Breakout Room 4

>Unified re-opening in the Spring

--create and assessment to gain data for advocacy, potentially using Springshare analytics/Alma

>Standardize the OER position across CUNY Libraries

6. Personnel & Professional Development Committee

- a. Gray is the new chair and announced a workshop regarding professional development in the Spring

--Miller discussed that Library faculty were not afforded the opportunity to train for Hyflex, which included a stipend. This is an issue of parity. It was noted that Library faculty can receive stipends as well as summer hours.

--Smale noted a similar issue with SPS training for online teaching.

--Downing noted that he was a co-lead for the Hyflex initiative at Baruch and Library faculty were not excluded.

--Stempler noted that CSI Library faculty did participate in SPS.

--SPS training opportunities are a local level decision by Provosts, not CAO.

--Hart will raise this issue with Bob Maruca.

i. Diversity & Inclusion Task Force

--Smale noted that the task force has not yet met

7. Office of Library Services Reports

i. Dean's Report

--Hart will schedule one-hour structured interviews with all Chiefs.

--Hart announced a new hire, Kristen Fredericksen, who will begin as University Collaborative Systems Librarian Oct 12, 2021.

ii. Library Systems

-- Verbovetskaya noted the use of 'CLICS-lite' for requests on items, not titles, so they can be requested at home or other CUNY libraries. All but one Library is participating and they are still working out some kinks in the system.

iii. OER

--Fiddler announced that 20K for staff funding has been sent to campus budget offices and award letters will go out this week.

iv. Schol. Comm.

--Wacha was not present, however it was discussed that CUNY copies of Open Library links remain in OneSearch, but have been rescinded in the Open Library. There is no change on the end user side.

--It was mentioned that the Open Library is currently under litigation.

v. ERAC

--Beth mentioned that Nancy Egan is working as a consultant to help with requisitions and a search for her replacement is underway.

8. Liaison Reports

i. GSLIS

--Brody reported that there are 319 currently enrolled students, compared to 325 last year.

ii. UFS Libraries & IT Committee

--Miller: no report

iii. SUNY share out / report

--Earnest: not present/no report

iv. LACUNY

--Nelson asked the group to please pass along the names of new delegates.

v. LILAC

Walker: no report

9. New Business

a. VRB and promotions

--Miller asked whether we needed to go through VRB to move an instructor to assistant professor.

--It was noted that this transition is contractual and does not require VRB.

--Schlesinger had a similar experience and mentioned that this is a salary equity issue.

--Hart asked if anyone has been asked for their library to go leaner.

--Yearwood announced that QC has two new lines, an Instruction and Design, as well as a Visual and Performing Arts Librarian.

--Dreyer: BMCC enrollment is down 20%, and has a 35M deficit.

--Smale: City Tech enrollment is down 18%.

--Downing suggested earmarking federal funds received by CUNY for CUNY libraries.

--Discussion of involving PSC-CUNY if faculty librarians are being asked to work out of title in response to staffing shortages.

b. BRESI for library collections

--Schlesinger suggested that we email our intent to submit for the 3M "Black, Race and Ethnic Studies Initiative" (BRESI). Details here:

<https://www.cuny.edu/academics/current-initiatives/bresi/>

--Consensus to involve ERAC for such a University Wide Initiative (UWI)

--Discussion that there is also the 10M Mellon grant, which is for purchases, not subscriptions.

10. Good & Welfare

--None

Meeting ended 11:59am