

CUNY Council of Chief Librarians

Agenda

October 18, 2021

10:00 AM – 12:00 PM

<https://us02web.zoom.us/j/88540740662?pwd=Z1F2NFBISjVwemgva0ZCaU44WUUrZz09>

Meeting ID: 885 4074 0662

Passcode: 290737

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Attending: Carlos Aguelles (KBCC), Amy Beth (ERAC), Roberta Brody (QC Library School), Nelson Santana (LACUNY), Emily Drabinski (GC), Kathleen Dreyer (BMCC), Ann Fiddler (OLS), Madeline Ford (HCC), Jeanne Galvin (QBCC), Barbara Gray (Journalism), Kristin Hart (OLS), Marta Bladek (JJ), Sharell Walker (LILAC), Michael Miller (BCC), Steven Ovadia (LAGCC), Beth Posner (GC), Njoki Kinyatti (York), Kenneth Schlesinger (Lehman), Maura Smale (NYCCT), Amy Stempler (CSI), Judith Schwartz (MEC), Alevtina Verbovetskaya (OLS), Arthur Downing (Baruch), John Pell (Hunter), Simone Yearwood, and (QC) Meagan Lacey (Guttman)

Excused: Daisy Dominguez (City), Greta Earnest (SUNY), Raquel Gabriel (Law), Mary Mallery (BC), and Meg Wacha (OLS)

Agenda

- I. Call to Order – 10:01am
- II. Approval of September 2021minutes – 3 min. -- Approved
- III. Moment of Silence –COVID-19, Hurricane Ida, ongoing losses, last minute addition of Secretary Colin Powell, CUNY alum, who passed away that morning - 2 min
- IV. Announcements – Dreyer – 5 min.
- V. Ongoing business
 - a. CCL Goals for FY22--20 min.
 - i. Coordinated collection development
 - ii. Job bank
 - iii. Roadmap to universal access
 - iv. Collaborate, coordinate, share
 - b. Fine-free CUNY – 15 min.
 - c. BRESI for library collections – Kristin – 2 min.

- VI. Personnel & Professional Development Committee – Gray – 5 min.
 - i. Diversity & Inclusion Task Force – Smale - 5 min.
- VII. Office of Library Services Reports
 - i. Dean’s Report–Hart- 3 min.
 - ii. Library Systems –Verbovetskaya – 3min.
 - iii. OER–Fiddler- 3 min.
 - iv. Schol. Comm.–Wacha -5 min.
 - v. ERAC – Beth– 3 min.
- VIII. Liaison Reports
 - i. GSLIS –Brody-3 min.
 - ii. UFS Libraries & IT Committee – Miller– 3 min.
 - iii. SUNY share out / report – Earnest –3 min.
 - iv. LACUNY – Santana – 3 min.
 - v. LILAC –Walker – 3 min.
- IX. New Business
- X. Good & Welfare – 10 min.

Amendment to add an update from the CCL Executive Committee’s meeting with the PSC Library Faculty Committee under New Business

4. Announcements:

Hart: the CCL meeting will be hybrid next month

- I. Ongoing business
 - a. CCL Goals for FY22--20 min.
 - i. Coordinated collection development

Hart reported that Michael Hughes is chairing a Working Group and is looking for volunteers to develop a community of practice. We should determine what CCL’s role is in this goal.

- ii. Job bank

OER job descriptions vary across CUNY Libraries, so a job bank will help create a more consistent job description. We still need to determine the logistics of how the bank would work.

A robust discussion followed. It was noted that the description may be complicated considering how many campuses have OER colleagues in positions ranging from part-time, non-MLS positions to full-time positions that require a library science degree, as well as CLT colleagues in that role.

The SUNY OER link was shared as a reference: <https://oer.suny.edu/about-us/>

JJ/Kroessler reported that there is a hiring plan for four positions, including a Chief Librarian and OER Librarian on the tenure track. However, the latter position is complicated because JJ's Office of Undergraduate Studies had a grant-supported adjunct working on OER, and is now creating a position reporting to that office as well.

Hart noted that OER is part of the OLS strategic plan and will articulate why OER is a library initiative.

Miller asked why not all librarians are not doing OER, noting that it is just a format issue

Beth brought up the importance of tying OER to Z Degrees

It was noted that subject librarians should be familiar with the OERs in their area. Hart mentioned that this is part of the OLS strategic plan.

Carlos Arguelles relayed that OER is a joint venture with academic departments in order to train with them

Dryer mentioned that there is no training for librarian and many are anxious about learning it of it/say hesitancy

MS chat librarians scared of copyright questions on chat

Daisy Head of our CELT has asked why OER is in the library, she advocated and pushed back AS Emerging Tech position tie to Z degrees and CUNY online ed going forward

M Ford adjuncts job description, at capacity at Hostos. PS blocks access, guest access, licensing only issue off campus

iii. Roadmap to universal access

KH consensus that CUNY guests can have pc access not a licensing issue

Miller alum, retires, part of contract language, it's built into the contract

R Gates not all DBs can have access, Lexus Westlaw, especially because no lo ger in print, no space or money

B Gray no space for our own students, make an appointment for public records DBS –like law library

iv. Collaborate, coordinate, share

We should ensure our work is represented re: reopening questions

Megan—CCL strategize prior to AW suggestion as made by ScholComm

a. Fine-free CUNY – 15 min.

--All items, resources/equipment too but an issue and broader than general books in the previous resolution

KH BOT issue – NYPL is using their new fine free policy for a major PR campaign. BPL as well. Bob Maruca wants data, , he should have that but do we have historical data since/pre-Alma. It's possible this data was sent to each of the campuses? Details needed regarding the construction fund.

Queens Public documented the impact of going fine-free, which led to a better image of the library

--Miller: would this policy include lost fees?

--Ford: what to do if laptops not returned, cant have blocks now bc Polly took that away, cany keep asking for more money for laptops – but Kennth said that was for books not equipment
Stempler brought up the consideration of whether tax levy and non-tax levy funds were used to purchase materials

Miller: brought up inventory control issues and blocks

Smale: commented that she anticipates CUNY libraries will get out of the laptop business

Hart: observed that we're all doing different things, university access is the issue, she'll follow up with Verbovetskaya re spreadsheets – systems issue

Alma and CUNYFirst are not communicating on these issues related to library privileges, etc.

NYPL maintained its replacement fee if material is not returned, so this is an option for us

JK at JJ: asked if can we block privileges locally, but Dryer noted that we are trying to establish a universal policy across CUNY libraries.

>Lost books fund different than in Alma – Construction Funds fees vs lost Bursar issue

b. BRESI for library collections – Kristin – 2 min.

Hart: Bresi submitted email with ex of what we'd by with the money,

Personnel & Professional Development Committee – Gray – 5 min.

i. Diversity & Inclusion Task Force – Smale - 5 min.

Office of Library Services Reports

i. Dean's Report–Hart

ii. Library Systems –Verbovetskaya

- iii. OER–Fiddler
- iv. Schol. Comm.–Wacha
- v. ERAC – Beth

Gray – Prof dev Faculty and Chiefs surveys, frank convo, budget impacts, branding ourselves, instruction and service ove space, surveys inform about the Spring workshop

Smale: the group met last Friday and discussed the PPDC report. They also discussed creating a survey and plan to have a mentoring initiative as a next step. Smale will update the task force LibGuide

Hart: structured interviews complete and will share back themes setting up with selected Provosts, Academic Counsel back on it, enrollment, and student failing – need to be back in person, coll strategy Libr., listed things I didn't write?, CUTTS contract, book processing piece doesn't include using state contract not CUNYs which expired, ASAP spends money too with them = 12M outside the Library

Verbovetskaya – any Qs? CLICS set up

Ann didn't attend, but OER letters going out – Hart wil relay our OER discussion to her

Miller—question about Money—ask Anne, should have 20K seed money

Wacha – next week is OA week

Beth: ERAC, goals with ScholComm in report

Liaison Reports

- i. GSLIS –Brody
- ii. UFS Libraries & IT Committee – Miller.
- iii. SUNY share out / report – Earnest
- iv. LACUNY – Santana
- v. LILAC –Walker

Brody: agreed to —yes to me about sending OER applications for their job list serve

>Beth asked if students are in any OER courses at GSLIS

*forgot to welcome Lin Hanick new intermim chirf assoc prof with tenure now pull professor, search failed, not sure if can say with tenure @LaG

UFS

>Miller didn't report but really Emily met once and only ice breakers in chat will update in Nov

>Greta SUNY Museum has reopened, but not to the public

Nelson—McGran lecture Nov 19/Feb 25 for Institute –virtual,

Urban Library Journal stipend for editors provided but should be written in their by-laws and more stipend money.

Emma: -LILAC Sept 21 first meeting, first major thing Inst Coord Special Project since pandemic, spreadsheet, some campuses doing more marketing, goal for best practices

I. New Business

KD – met with PSC, what every campus is doing is what they want to know, OLS map sent to CULIBS, asked to keep website updated and post minutes

Too much work does not mean increase in person, how budget/fed funds, Remote Work policy until August with DC37, survey on chiefs and communication—we are doing well, Admin is not, us share out testing and policies, procedures Remote Work Agreement not entitled, supervisors discretion

JJ—noted that the JJ Library is open 6 days a week, ref and circ staffed, teaching some in person at classes, library open and have 100-120 patrons in the Library at peak hours. They also have no seat reservation system. Capacity is down 45% by removing broken chairs

*info delivery services resource sharing cooperative?

>VRB at CUNY is being sunsetted

Good & Welfare

--Gates has a second book contract

--Miller is running for the ACRL Board

-- Drabinski is running ALA president.

Meeting adjourned 11:59am

5. Ongoing business

a. CCL Goals for FY22

i. Breakout groups to discuss what we think are the most crucial issues the CCL should tackle this year?

ii. General discussion and share-out from each group:

Breakout Room 1

>Job bank with job descriptions for positions across CUNY Libraries

>Address staffing concerns:

- Some libraries are at 70% part-time staffing and there are serious concerns for how to manage a more traditional Spring semester with majority in-person classes and increase service needs
- Remaining concerns with faculty/staff mixed population of non-vaccinated and vaccinated
- How to manage operations if/when fulltime faculty/staff will continue to have Remote Work Agreements in the Spring

Breakout Room 2

>CCDA grant should be a priority for collection development and we should incorporate OA and digital content into our collection development policy

>Address the loss of the 10% mandate for e-resources from STF

>Reimagining space

- If/when the Collection Development Initiative takes place, there will be substantial weeding and stack space will be freed up
- PSC should be involved in such conversations

Breakout Room 3

>Build on the relationship between CCL and the Fulfillment Committee

- how do we to empower them?

>Work to ensure that OLS and CCL goals align

- address CUNY-wide access to computers, Wi-Fi, printing, single sign on across campuses
- address the issue that in the co-op chat, librarians do have access to e-resources across campuses to help students

Breakout Room 4

>Unified re-opening in the Spring

--create and assessment to gain data for advocacy, potentially using Springshare analytics/Alma

>Standardize the OER position across CUNY Libraries

6. Personnel & Professional Development Committee

- a. Gray is the new chair and announced a workshop regarding professional development in the Spring

--Miller discussed that Library faculty were not afforded the opportunity to train for Hyflex, which included a stipend. This is an issue of parity. It was noted that Library faculty can receive stipends as well as summer hours.

- Smale noted a similar issue with SPS training for online teaching.
- Downing noted that he was a co-lead for the Hyflex initiative at Baruch and Library faculty were not excluded.
- Stempler noted that CSI Library faculty did participate in SPS.
- SPS training opportunities are a local level decision by Provosts, not CAO.
- Hart will raise this issue with Bob Maruca.

i. Diversity & Inclusion Task Force

- Smale noted that the task force has not yet met

7. Office of Library Services Reports

i. Dean's Report

- Hart will schedule one-hour structured interviews with all Chiefs.
- Hart announced a new hire, Kristen Fredericksen, who will begin as University Collaborative Systems Librarian Oct 12, 2021.

ii. Library Systems

- Verbovetskaya noted the use of 'CLICS-lite' for requests on items, not titles, so they can be requested at home or other CUNY libraries. All but one Library is participating and they are still working out some kinks in the system.

iii. OER

- Fiddler announced that 20K for staff funding has been sent to campus budget offices and award letters will go out this week.

iv. Schol. Comm.

- Wacha was not present, however it was discussed that CUNY copies of Open Library links remain in OneSearch, but have been rescinded in the Open Library. There is no change on the end user side.
- It was mentioned that the Open Library is currently under litigation.

v. ERAC

- Beth mentioned that Nancy Egan is working as a consultant to help with requisitions and a search for her replacement is underway.

8. Liaison Reports

i. GSLIS

- Brody reported that there are 319 currently enrolled students, compared to 325 last year.

ii. UFS Libraries & IT Committee

- Miller: no report

iii. SUNY share out / report

- Earnest: not present/no report

iv. LACUNY

- Nelson asked the group to please pass along the names of new delegates.

v. LILAC

Walker: no report

9. New Business

a. VRB and promotions

--Miller asked whether we needed to go through VRB to move an instructor to assistant professor.

--It was noted that this transition is contractual and does not require VRB.

--Schlesinger had a similar experience and mentioned that this is a salary equity issue.

--Hart asked if anyone has been asked for their library to go leaner.

--Yearwood announced that QC has two new lines, an Instruction and Design, as well as a Visual and Performing Arts Librarian.

--Dreyer: BMCC enrollment is down 20%, and has a 35M deficit.

--Smale: City Tech enrollment is down 18%.

--Downing suggested earmarking federal funds received by CUNY for CUNY libraries.

--Discussion of involving PSC-CUNY if faculty librarians are being asked to work out of title in response to staffing shortages.

b. BRESI for library collections

--Schlesinger suggested that we email our intent to submit for the 3M “Black, Race and Ethnic Studies Initiative” (BRESI). Details here:

<https://www.cuny.edu/academics/current-initiatives/bresi/>

--Consensus to involve ERAC for such a University Wide Initiative (UWI)

--Discussion that there is also the 10M Mellon grant, which is for purchases, not subscriptions.

10. Good & Welfare

--None